



**CADPAC  
Education Sub-Committee  
October 8, 2004**

**Minutes  
Meeting Held at IJC Room 1073  
Conference Call**

Approved

- I. WELCOME and INTRODUCTIONS:** Judge Rush opened the call and thanked those present for their participation.

**Members present by phone:** Judge Michael Rush, Ms. Cindy Houseman  
**Members present on site:** Ms. Nancy Blackwelder

**Staff present:** Ms. Donna Durr, Ms. Julie Sipe

- II. PREVIOUS MINUTES:** The August 13, 2004 minutes were discussed, but recommended for deferral until next meeting.

**III. OLD BUSINESS**

**A. PFL-Indiana**

1. Calendar for 2005 has been posted on the website and sent to program directors. PRI will be providing training to new instructors and trained instructors on Version 8 with a goal to have everyone trained and providing Version 8 by September 1, 2005.

**B. Annual Meeting 2005**

1. Ms. Durr had sent copies of the 8-13-04 Minutes, Annual Meeting Topic Handout and PRI Training Calendar. The topic handout for the Administrative Meeting was discussed and approved.

**C. Education Criteria Checklist** – documents sent to subcommittee members

1. Ms. Sipe joined the call and presented areas for discussion, which had been emailed to subcommittee members. The committee made recommendations and approved the areas presented. Ms. Sipe thanked everyone for his or her participation and approval.

**IV. NEW BUSINESS**

**A. Education Section of Rules**

The group discussed rule changes and Ms. Blackwelder will prepare an email to Bill Carey with a recommendation regarding the number of required training hours.

**B. Vacant position on the committee**

Members present discussed the vacant position and questioned if the members of the education subcommittee need to program directors. Other persons in areas of expertise might be PRI instructors or A&D program staff. The committee is interested in quality of representation rather than quantity. Ms. Durr will ask for clarification on this question and report back to the committee.

**C. Subcommittee Meetings via Conference Call**

The December 3, 2004 meeting, if required, will be by conference call.

**V. DISCUSSION** – No further discussion.

**VI. NEXT MEETING:** December 3, 2004 (if needed)

Proposed meetings for 2005	April 8, 2005	June 17, 2005
	August 12 or 19, 2005	(19 <sup>th</sup> CADPAC, change time to 10-12:00)
	October 14, 2005	December 2 or 16, 2005 (if needed)

**VII. ADJOURNMENT:** Meeting adjourned at 2:05 P.M.

Respectfully submitted,

*Donna Durr*

**Donna Durr**, Program Coordinator  
Court Alcohol and Drug Program

Enclosures: (1) Draft Minutes – August 13, 2004  
(2) PRIME for Life – Indiana 2005 Training Schedule